

Writing different types of paragraphs

Source: <https://bit.ly/34trV4o>

DESCRIBE	<p>Topic Sentence - introduce the item to be described</p> <p>Supporting Sentences – provide specific and detailed information about the item's characteristics and functions</p> <p>Conclusion – not necessary; can transition to the next paragraph if related to the item described</p>
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Useful transitional words and phrases

In the foreground, in the middle distance, in the background, in the far distance, next to, near, up, down, between, beneath, above, below, on top of, beneath, left/right, centre, front, back, middle, in the interior, on the exterior, on the inside, on the outside, surrounding

CLASSIFY	<p>Topic Sentence - Introduce the items being classified and/or the categories for classification</p> <p>Supporting Sentences – provide more information about the items, and how their characteristics fit into a particular category</p> <p>Conclusion – repeat what classification the item or category belongs to</p>
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Useful transitional words and phrases

Can be divided, can be classified, can be categorised
the first/second/third

DEFINE	<p>Topic Sentence - provide a simple definition of a concept</p> <p>Supporting Sentences – provide more information through description, explanation, and examples; makes links between the concept and how it applies to a particular context or field</p> <p>Conclusion – not necessary; can transition to the next paragraph if related to the concept</p>
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Useful transitional words and phrases

for example, for instance, an illustration of this, another example, firstly, the first step, secondly, the second step, finally, the final step

COMPARE or CONTRAST

Use this paragraph structure if you need to examine similarities and differences. This paragraph structure is useful for literature reviews and reports.

<p>Topic Sentence - introduce the items to be compared or contrasted, noting similarity or difference</p> <p>Supporting Sentences – identify, describe, and discuss any similarities or differences</p> <p>Conclusion – summarise and interpret the similarities and differences discussed</p>

Useful transitional words and phrases

For comparison: similar to, similarly, in the same way, like, equally, again, also, too
For contrast: in contrast, on the other hand, different from, whereas, while, unlike, but, although, however, conversely, yet, unlike

ILLUSTRATE	<p>Topic Sentence - state a general idea</p> <p>Supporting Sentences – introduce examples to support the idea</p> <p>Conclusion – make a link between the examples and the general idea</p>
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Useful transitional words and phrases

For example, for instance, an illustration of this, another example

EXPLAIN	<p>Topic Sentence - introduce what will be explained</p> <p>Supporting Sentences – explain each of the steps involved in the process, in the order that the steps are to be performed. Includes information about how something happens and why</p> <p>Conclusion – provide a brief summary of the process</p>
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Useful transitional words and phrases

At first, initially, the first step, while, at the same time, the second/third/next step, after, next, finally, eventually, the final/last step.

ARGUE	<p>Topic Sentence - introduce the argument and position for or against</p> <p>Supporting Sentences – develop the reasons for your position and presents facts and examples to support this; address any counter-arguments</p> <p>Conclusion – restate position</p>
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Useful transitional words and phrases

For giving reasons: first, second, third, another, next, last, finally, because, since, for
For counter-argument: but, however, of course, nevertheless, although, despite
For concluding: therefore, as a result, in conclusion, thus